

**MINUTES OF DUBLIN BOROUGH  
COUNCIL MEETING  
MONDAY, OCTOBER 27, 2025**

- 1. CALL TO ORDER:** The October 27, 2025, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Tim Hayes, called the meeting to order at 7:30 p.m.

**ELECTED OFFICIALS PRESENT:**

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith*	Matthew Mayes
	Philip Kessler*	Keeley Rosenthal
	Sean Brennan	

**APPOINTED OFFICIALS PRESENT:**

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.*
	Vicki Kushto, Esq.
Borough Engineer:	Erik Garton, P.E.*
	Matt Bailor, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Dale Meyers*
Emergency Management Coordinator:	Michael Tuttle*

\*Not Present

\*\*Late Arrival

\*\*\*Joined by Phone

- 2. Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

- 3. Council President Announcements:** President Hayes wished everyone running in the elections good luck. He also recognized Mr. Mayes for his award from the Upper Bucks Chamber of Commerce.

- 4. Public Comment on Non-Agenda Items:** There were no comments at this time.

- 5. Approval of Minutes:**

- 5.1. Minutes from October 14, 2025, Meeting:**

**Motion by Ms. Rosenthal, seconded by Mr. Brennan, and unanimously carried, approving the minutes of the October 14, 2025, meeting, as amended.**

- 6. Payment of Bills:**

- 6.1. Bills List dated October 27, 2025, in the amount of \$38,502.18 (all funds):**

**Motion by Mr. Brennan, seconded by Ms. Rosenthal, and unanimously carried, approving the bills list dated October 27, 2025, in the amount of \$38,502.18.**

## **7. Discussion Items:**

**7.1. Request for Road Closures – Holiday Gathering:** The Borough is in receipt of a request from the Dublin Town Center who is seeking authorization for Goldies Way, Station Drive and Center Drive to be closed during from 5:00 pm – 8:00 pm on December 6, 2025, for the Holiday Gathering. This will allow them to continue the traditions of having horse and carriage rides during the event.

**Motion by Mr. Brennan, seconded by Ms. Rosenthal, and unanimously carried, authorizing temporary road closures on Goldies Way, Station Drive and Center Drive on December 6, 2025, from 5:00pm – 8:00 pm for the Holiday Gathering event.**

**7.2. Consideration to Approve Temporary Signage – Holiday Gathering Event:** The Borough is in receipt of a temporary sign permit for twelve (12) 18"x24" (3sf) signs along Main Street and along the internal roads in the development. The signs may not be erected any earlier than fourteen (14) days before the event.

**Motion by Mr. Mayes, seconded by Mr. Brennan, and unanimously carried, authorizing twelve (12) Holiday Gathering signs as outlined in the permit application.**

**7.3. Request for Fire Police – Perkasio Borough Tree Lighting:** The Borough is in receipt of a Fire Police Request from Perkasio Borough Police Department for their Tree Lighting Event being held on December 6, 2025, from 4:30 pm – 9:00 pm.

**Motion by Ms. Rosenthal, seconded by Mr. Brennan, and unanimously carried, approving the use of available Fire Police Personnel at the Perkasio Borough Tree Lighting Event scheduled for December 6, 2025, from 4:30 pm – 9:00 pm.**

**7.4. Request for Fire Police – Sellersville Borough Winterfest:** The Borough is in receipt of a Fire Police Request from Sellersville Borough for their Winterfest Event being held on December 13, 2025 from 4:00 pm – 9:00 pm.

**Motion by Mr. Brennan, seconded by Ms. Rosenthal, and unanimously carried, approving the use of available Fire Police Personnel at the Sellersville Borough Winterfest Event scheduled for December 13, 2025, from 4:00 pm – 9:00 pm.**

**7.5. Ratify Change Order no. 2 – Village Greene Basin:** The contractor completing the Village Greene Basin work has submitted Change Order No. 2 for additional work that was needed associated with the 36" pipe on Cobblestone Road. There were buried conduits and a lot of concrete encasement overpour in the area of the pipe that had to be chiseled away and removed. Mr. Sharer stated that he was disappointed that Gilmore & Associates did not identify Change Order No. 1 or Change Order No. 2 as part of the scope of work.

**Motion by Mr. Brennan, seconded by Ms. Rosenthal and unanimously carried, ratifying Change Order No. 2 for additional work needed associated with the 36" pipe on Cobblestone Road for the Village Greene Basin Project in the amount of \$8,185.00 to B. Blair Corporation.**

**7.6. Resolution 2025-11 Local Share Account Grant Application - Sewer:**

**Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, adopting Resolution 2025-11 for a Grant Application to the Commonwealth Financing Authority Formally Requesting a Statewide Local Share Assessment Grant, Designating an Official to Execute All Documents, Describing Briefly the Project Scope, and Identifying the Grant Amount.**

**8. Committee Reports:** Mr. Sharer advised the Finance Committee met before the meeting. The 2026 draft budget has been prepared and will be on the next agenda for advertising. He indicated that water rates will be increasing.

Mr. Mayes announced that there will be a Community Development Meeting before the next meeting, November 10, 2025, at 7:00 pm to discuss the potential renaming of a road.

**9. Public Comment:** There were no comments at this time.

**10. Comments from Council Members:** There were no comments at this time.

**11. Adjournment:** Upon motion by Mr. Sharer, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Colleen M. Pursell, Manager/Secretary